

For premier+ members only, we are introducing

# Premier+ Program



- Premier Newsletters from President Mike Kneebone
- Fast Ride Verification
- IBA Certification Team eligibility
- Advanced notice and sign up for IBA events
- Premier Member-Only Ride List
- Online access to the IBA Ride Database advanced features
- Premier Team quick response to questions
- One year coupon for Spotwalla
- **Insta-Cert**

The Insta-Cert program

# Insta-Cert Ride Application



- Available only to Premier Members through the IBA eStore
- Submit ride application at final Fuel/DBR stop
- Must adhere to “Insta-Cert” submission requirements
- Previous ride submission methods remain

Here is a quick and easy way to submit your ride applications. In fact, you can finish your submission before you leave your last gas station.

A few items to keep in mind when using Inst-Cert:

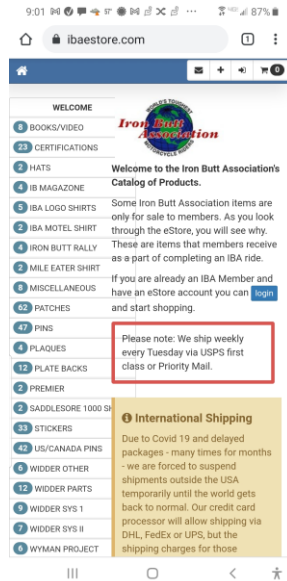
- **Most importantly**, to insert your DBRs into your Spotwalla track to avoid the cumbersome task of sending DBRs in separately,

And, though not absolutely required, it is

**HIGHLY, HIGHLY** recommended you use either Bubbler GPS Pro for Android phones or SWTracker for iPhones to communicate with Spotwalla. These phone apps allow you to insert a photo of your DBRs with your odometer into your Spotwalla track. (Links to web instructions on how to do this are at the end of this presentation.)

Here's how you use Insta-cert

Go to IBA eStore

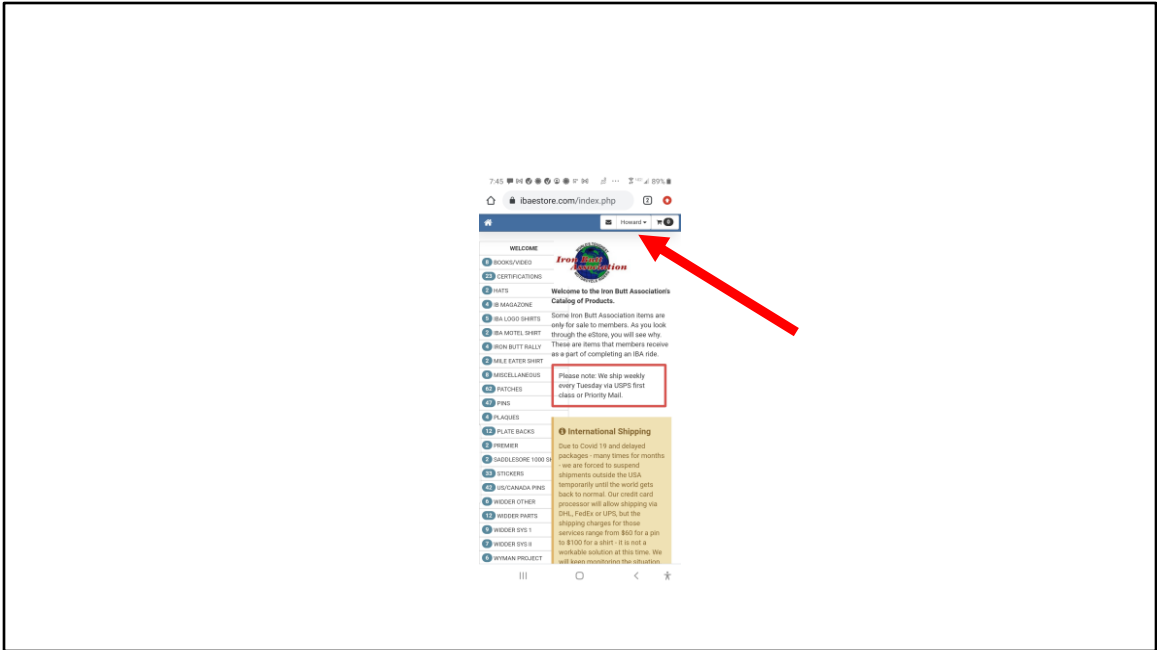


From the IBA Homepage, go to the IBA eStore or directly to [www.ibaestore.com](http://www.ibaestore.com)

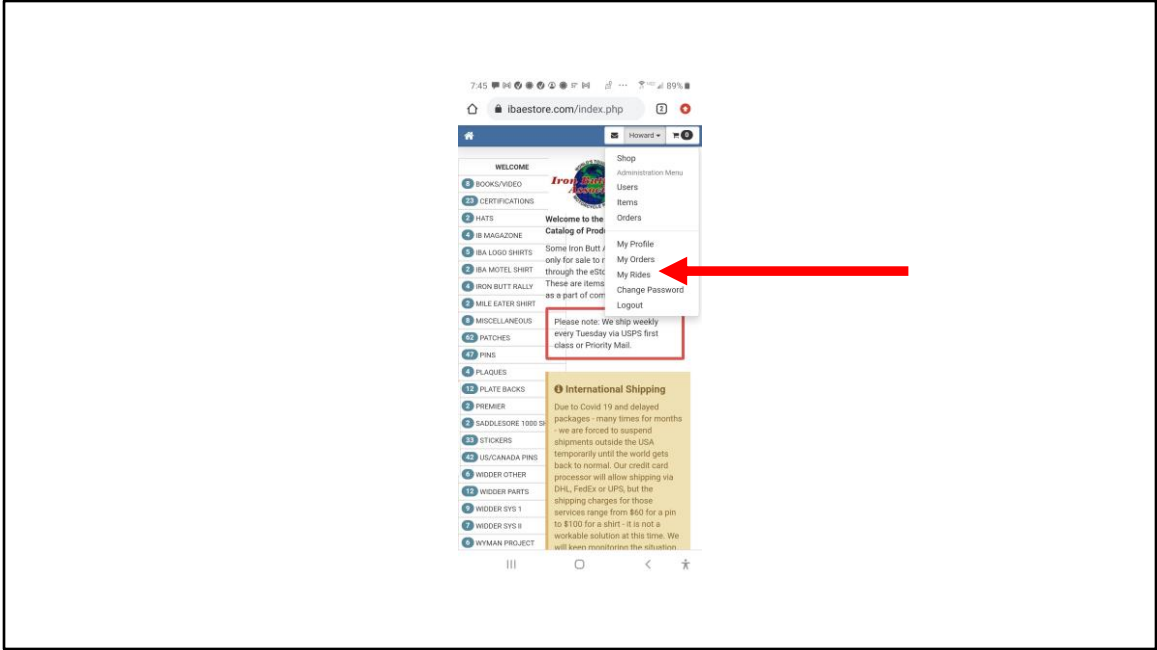
And Login

A screenshot of a mobile browser displaying the login page for the Iron Butt Association eStore. The browser's address bar shows "ibaestore.com/login.php". The page title is "Login". The form includes an "Email Address" field with the value "hentmanmd@gmail.com", a "Password" field with masked characters, and a "Log In" button. A link for "I Forgot My Password" is also visible. The footer of the page reads "© Iron Butt Association".

Log in

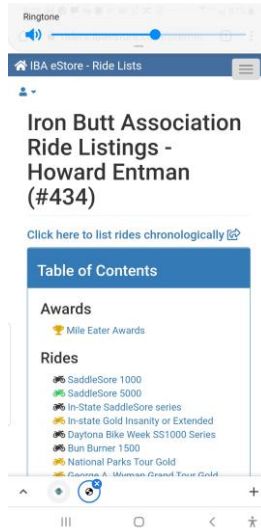


Click on your name



Click on My Rides

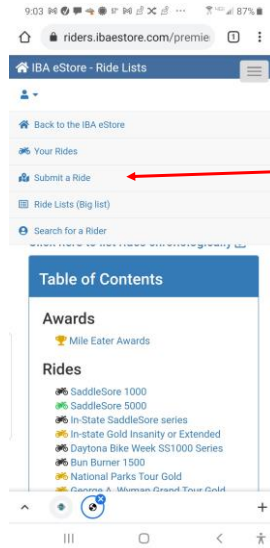
Touch on the three bars for menu



Click on the three bars in the upper right corner that's the menu icon



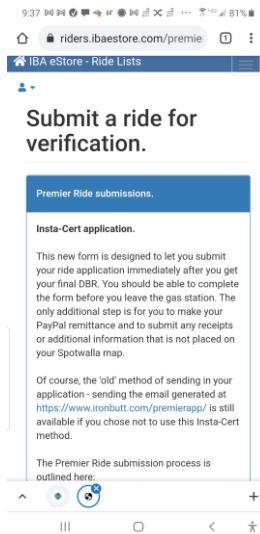
Touch on -  
Submit a Ride



Click on Submit a Ride

Toughest part  
coming up ...

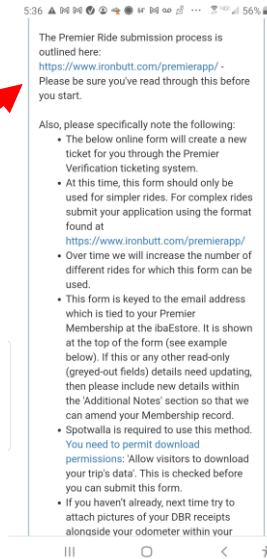
**Please read all**



There's two and a half pages of verbiage. Please read this. I'm just going to highlight some of the most important features.

Still available-

## Regular Premier Ride Submission Format



You can still use the form that you have been using for your applications which can be found at

[www.ironbutt.com/premierapp](https://www.ironbutt.com/premierapp)

5:36 56%

the 'Additional Notes' section so that we can amend your Membership record.

- Spotwalla is required to use this method. You need to permit download permissions: 'Allow visitors to download your trip's data'. This is checked before you can submit this form.
- If you haven't already, next time try to attach pictures of your DBR receipts alongside your odometer within your Spotwalla map (if you are using Bubbleler or SWTracker) - use 'Custom Messages' to do this, and attach your photo to a 'Gas Stop'.
- Be sure to 'trim' the start and end times of your ride in Spotwalla. You can do this by 'updating' you Spotwalla trip so that the beginning time is a few minutes before the start DBR and the ending time is a few minutes after the ending DBR.
- Be sure that your Spotwalla security setting 'Allow viewers to download the trip's location data?' - make sure this is checked.
- Do not use a password for this Spotwalla trip.
- Don't give us a link to your entire Spotwalla trip manager - the Trip link should be to this ride only.

Steps...

How to use this form. Steps:

||| □ < \*

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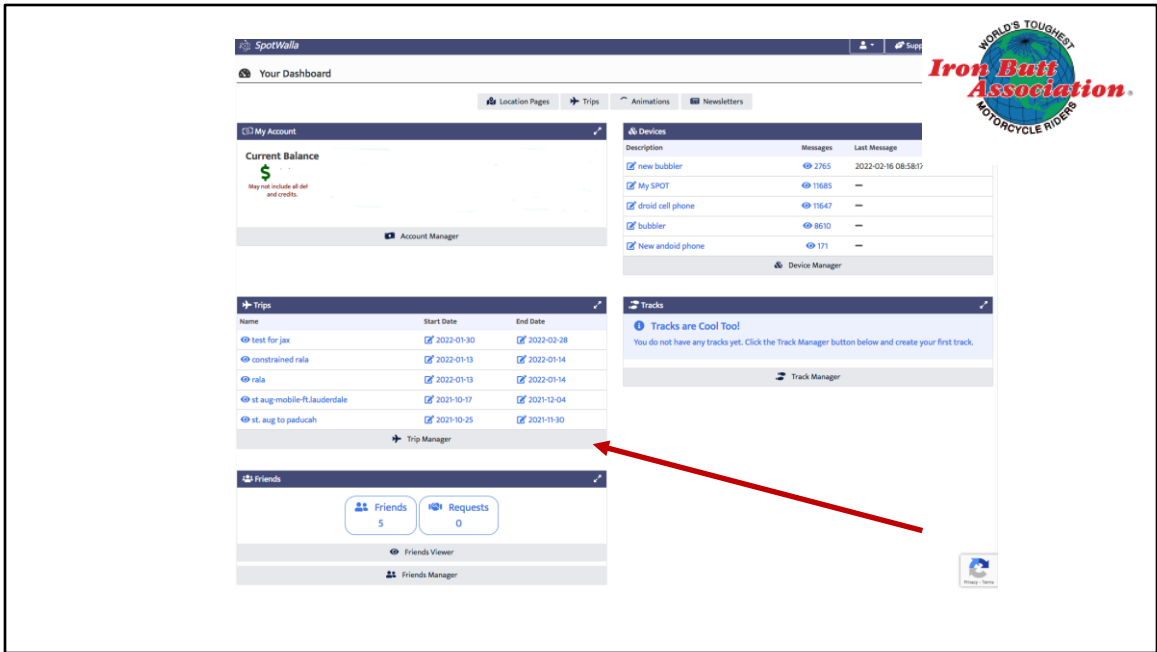
Spotwalla is required. You must permit data download. If you don't know how to do this, just click the link - it's easy!

Trim your Spotwalla data.

No passwords for your Spotwalla link

Just give us the link to this ride - not to your entire library of rides.

Here's how to permit data download for your trip data.



Go to your Spotwalla account and click on trip manager



Home > Trips

### Trip Manager

Total Pages: 5

1 2 3 4 5

+ Create Trip My Public Trips

Name	From	To	Timezone	Profile	Publ
<b>Ending in 2022</b>					
test for jax	2022-01-30	2022-02-28	America/New_York	↑	🔒
constrained rala	2022-01-13	2022-01-14	America/New_York	↑	🔒
rala	2022-01-13	2022-01-14	America/New_York	↑	🔒
<b>Ending in 2021</b>					
st aug-mobile-ft.lauderda...	2021-10-17	2021-12-04	America/New_York	↑	🔒
Mobile to st. Aug	2021-10-19	2021-11-30	America/New_York	↑	🔒
st. aug to paducah	2021-10-25	2021-11-30	America/New_York	↑	🔒

Click on the trip



SpotWalla

Home > Trips

### Trip Manager

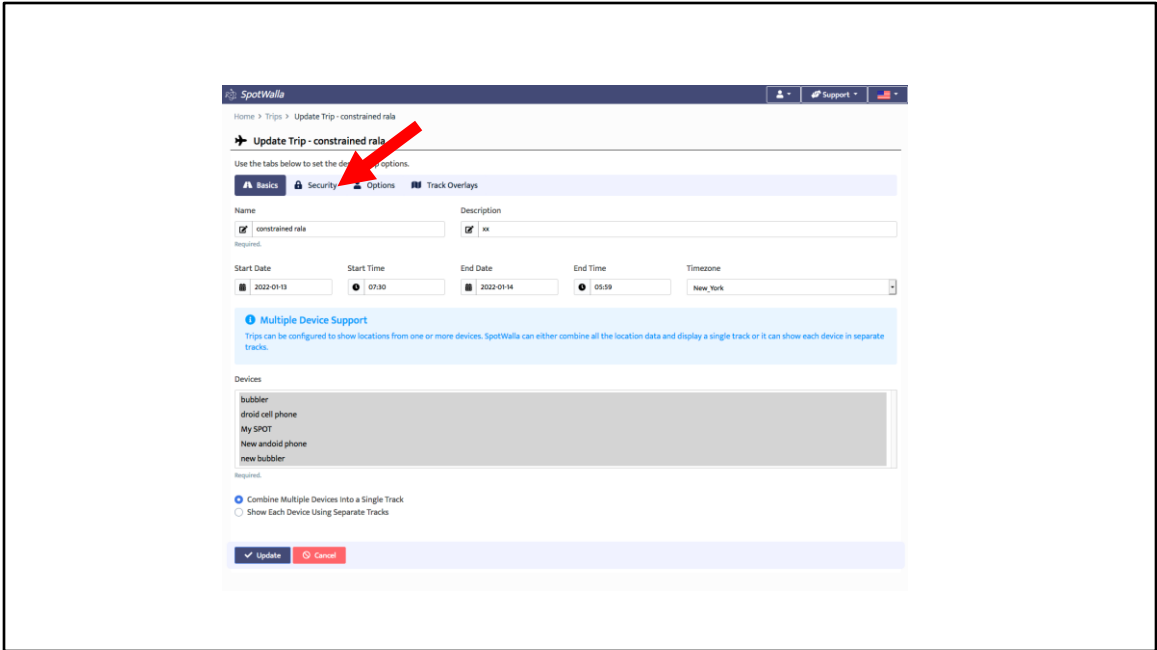
Total Pages: 5

1 2 3 4 5

+ Create Trip My Public Trips

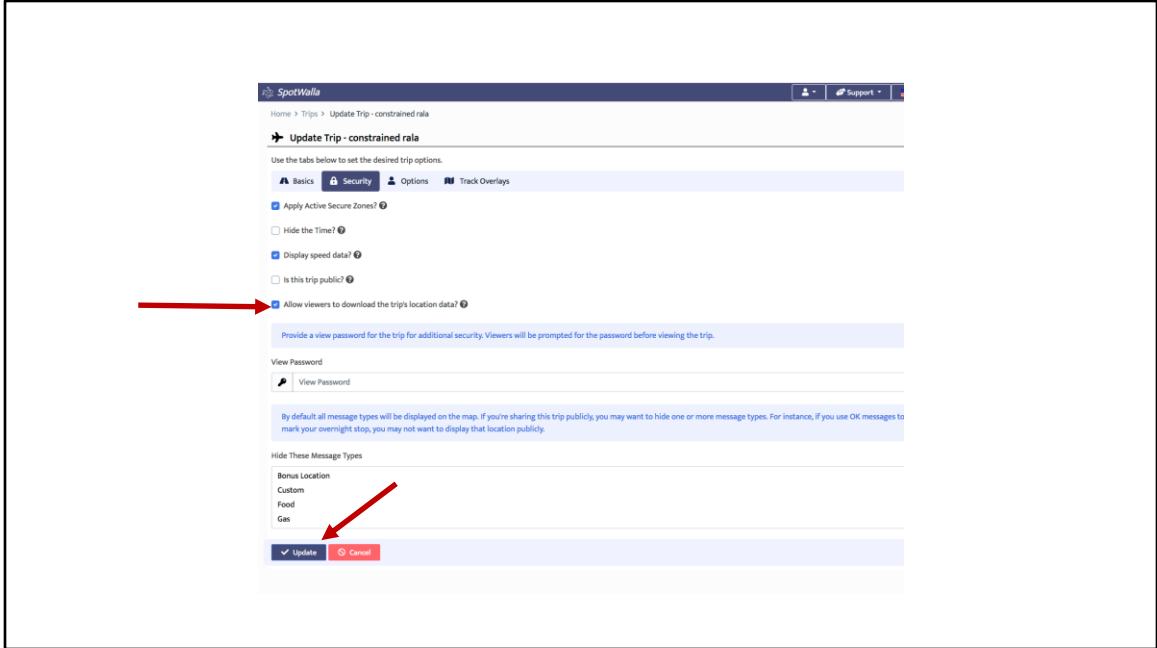
Name	From	To	Timezone	
Ending in 2022				
test for jax	2022-01-30	2022-02-28	America/New_York	
unstrained rala	2022-01-13	2022-01-14	America/New_York	
View	rala	2022-01-13	2022-01-14	America/New_York
Update				
Links	aug-mobile-ft.lauderda...	2021-10-17	2021-12-04	America/New_York
Delete	Mobile to st. Aug	2021-10-19	2021-11-30	America/New_York

Update the trip



Click on security

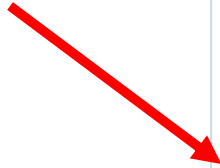




Be sure that this box is checked: Allow viewers to download the trip's location data

Then click on update

## -Trim ride times



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the 'Additional Notes' section so that we can amend your Membership record.

- Spotwalla is required to use this method. You need to permit download permissions: 'Allow visitors to download your trip's data'. This is checked before you can submit this form.
- If you haven't already, next time try to attach pictures of your DBR receipts alongside your odometer within your Spotwalla map (if you are using BubbleR or SWTracker) - use 'Custom Messages' to do this, and attach your photo to a 'Gas Stop'.
- Be sure to 'trim' the start and end times of your ride in Spotwalla. You can do this by 'updating' your Spotwalla trip so that the beginning time is a few minutes before the start DBR and the ending time is a few minutes after the ending DBR.
- Be sure that your Spotwalla security setting 'Allow viewers to download the trip's location data?' - make sure this is checked.
- Do not use a password for this Spotwalla trip.
- Don't give us a link to your entire Spotwalla trip manager - the Trip link should be to this ride only.

Steps...

How to use this form. Steps:

||| ○ < \*



We also want you to trim the start and end times of your ride. When I set up a ride in Spotwalla, I set my start time hours ahead of when I intend to start and leave my end time as 23:59 of the ending date. But often I put on miles before the official start of the 'real' ride and might even have some miles after the completion of the real ride.



Spotwalla received for a SS1000 ride

Here's a map we received for a SS1000.

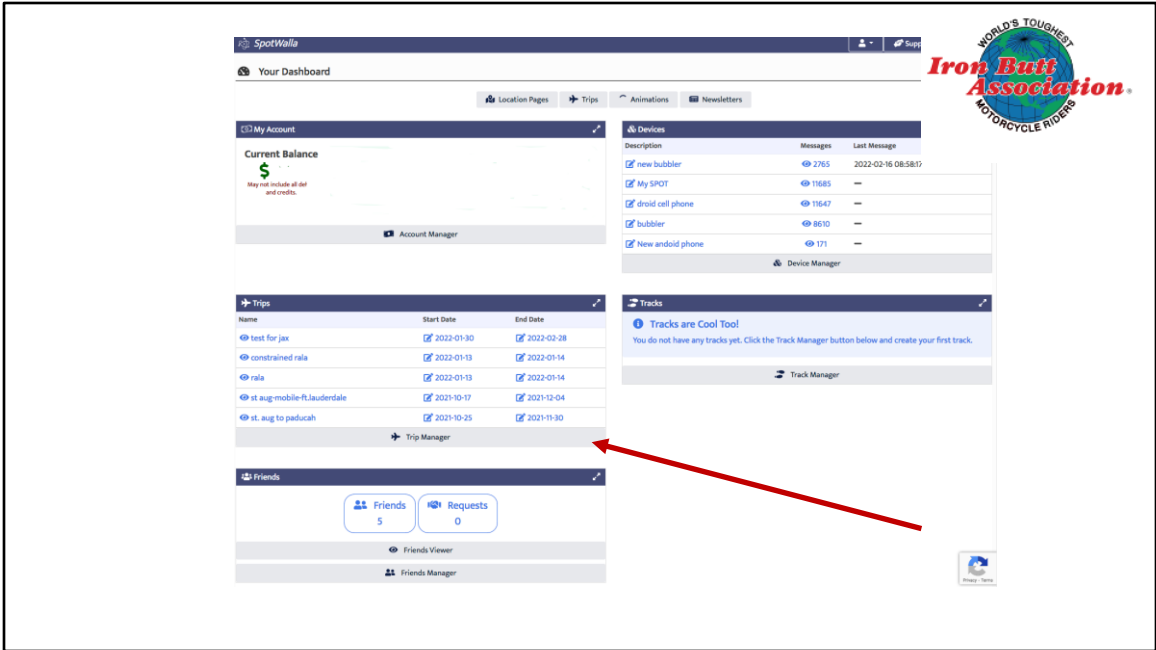
Don't give us a link to a map like this when applying for a SS1000.

Either create a new trip using the starting and ending times of your first and last gas receipts (give a ten-minute leeway at the beginning and end) or just update the times in your Spotwalla trip manager.

All your data is secure. Trips that you set up are simply windows looking at your data. Nothing you do to update trip times or to create new trips using the data will cause you to lose data. You can always go back and expand your start and stop times.

Don't panic--if you need help, just send an email to [ibapremier@ironbutt.com](mailto:ibapremier@ironbutt.com) and we'll have one of our mentors give you a call.

But here's how you trim your times



Go to your Spotwalla account and click on trip manager



Home > Trips

### Trip Manager

Total Pages: 5

1 2 3 4 5

+ Create Trip My Public Trips

Name	From	To	Timezone	Profile	Publ
<b>Ending in 2022</b>					
test for jax	2022-01-30	2022-02-28	America/New_York	↑	🔒
constrained rala	2022-01-13	2022-01-14	America/New_York	↑	🔒
rala	2022-01-13	2022-01-14	America/New_York	↑	🔒
<b>Ending in 2021</b>					
st aug-mobile-ft.lauderda...	2021-10-17	2021-12-04	America/New_York	↑	🔒
Mobile to st. Aug	2021-10-19	2021-11-30	America/New_York	↑	🔒
st. aug to paducah	2021-10-25	2021-11-30	America/New_York	↑	🔒

Click on the trip



SpotWalla

Home > Trips

### Trip Manager

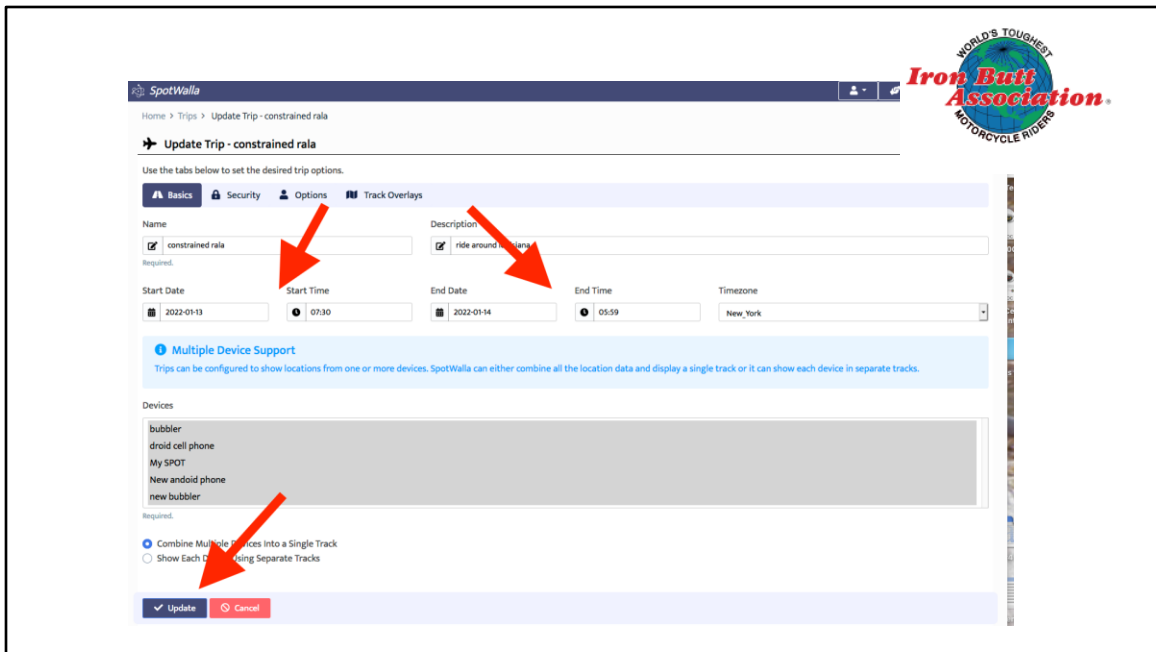
Total Pages: 5

1 2 3 4 5

+ Create Trip My Public Trips

Name	From	To	Timezone	
Ending in 2022				
test for jax	2022-01-30	2022-02-28	America/New_York	
constrained rala	2022-01-13	2022-01-14	America/New_York	
View	rala	2022-01-13	2022-01-14	America/New_York
Update				
Links	aug-mobile-ft.lauderda...	2021-10-17	2021-12-04	America/New_York
Delete	Mobile to st. Aug	2021-10-19	2021-11-30	America/New_York

Click on Update to edit the trip



Set the start date and time to about 10 minutes before the time on your starting DBR/fuel receipt and set the ending time about ten minutes after your last DBR/fuel receipt and hit update.

**BUT** be sure to then view your Spotwalla trip on the map and make **ABSOLUTELY** sure your start and end DBRs reflect in your trip, and if they do not, adjust your times accordingly for the trip until they do.

That's it. Your map will show just your trip. You do not lose any of your data - you can always widen the times and a more inclusive map is formed.

Or you can create a new trip using the narrow data for the times you're trying to get certified.

## Two Trips – Same Data



The screenshot shows the SpotWalla Trip Manager interface. It displays a list of trips with columns for Name, From, To, Timezone, Profile, and Public. The trips listed are:

Name	From	To	Timezone	Profile	Public
test for jas	2022-01-30	2022-02-28	America/New_York	↑	⊘
rala	2022-01-12	2022-01-15	America/New_York	↑	⊘
constrained rala	2022-01-13	2022-01-14	America/New_York	↑	⊘

Two maps to the right show a route around Louisiana, starting from St. Augustine and ending at Slidell, with a loop around the state.

So here's my trip manager. Notice the trip on the bottom, rala, ride around Louisiana. The time for the trip is three days long, and the spotwalla map shows my travels from St. Augustine to Slidell, then the 'real trip, the ride around Louisiana, and then my ride home.

I created another trip with the narrow times and dates to reflect the beginning and ending gas receipts for the trip I was trying to get certified, called constrained rala. You can see that both trips use the same data and can be preserved in your trip file. No data was lost by creating that second trip.



5:36 [status icons] 56%

the 'Additional Notes' section so that we can amend your Membership record.

- Spotwalla is required to use this method. You need to permit download permissions: 'Allow visitors to download your trip's data'. This is checked before you can submit this form.
- If you haven't already, next time try to attach pictures of your DBR receipts alongside your odometer within your Spotwalla map (if you are using Bubbler or SWTracker) - use 'Custom Messages' to do this, and attach your photo to a 'Gas Stop'.
- Be sure to 'trim' the start and end times of your ride in Spotwalla. You can do this by 'updating' you Spotwalla trip so that the beginning time is a few minutes before the start DBR and the ending time is a few minutes after the ending DBR.
- Be sure that your Spotwalla security setting 'Allow viewers to download the trip's location data?' - make sure this is checked.
- Do not use a password for this Spotwalla trip.
- Don't give us a link to your entire Spotwalla trip manager - the Trip link should be to this ride only.

Steps...

How to use this form. Steps:

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Okay, so now you know how to be sure your data is downloadable and how to trim your data points.



- Cannot change grey areas
- Verify address
- No nested rides
- No complicated rides
- Issues? We will contact you



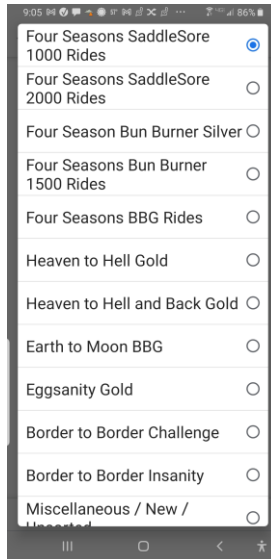
Here's what you will get on your phone or your pad (or pc if you wait till you get home). The grey areas cannot be changed. All the others can be changed. The address is what we have in the master database. If the address is wrong, put in the correct address and make a comment in the 'additional details box' to tell us that you changed the address. This is the address to which we will mail your certificate, so be sure it is correct!

For now, no nested rides using this method. Also, don't use this for super complicated rides or rides that are longer than 5 days. Don't use this form for Tour of Honor Rides or rides that require lots of photo attachments, like the eggsanity ride.

If we need more information, or if we determine that a ride is too complicated for this Insta-cert, we'll contact you.

There is a dropdown box for the type of ride.

Type of ride “drop-down  
- Lists most rides



The drop-down box lists most of our rides

- Good Spotwalla link a MUST
- ODO and GPS miles a MUST
- Notate Database changes
- Sign and send
- Attach PayPal receipt via  
“REPLY”

9:07 88% 86%

**Bike \***  
Honda Gold Wing  
Please edit as required

**Spotwalla Trip URL \***  
<https://new.spotwalla.com/trip/---INSERT--->  
Sharing URL for your SpotWall Trip

**ODO Mileage \***  
ODO Mileage

**GPS Mileage \***  
GPS Mileage

**Ridden With**  
Who did you ride with? (Optional)

**Any Additional Details**  
Additional Details

**Confirmation**  
Please edit as required  
I certify that the statements in this application for certification are true to the best of my knowledge and belief.  
Type your name here

**Submit**

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You absolutely must put in a good Spotwalla link to use this system. Don't give us the link to ALL of your Spotwalla maps. Just give us the link to this ride. We also need your ODO and GPS mileages.

If you changed any of the master database information, give us a heads up in the additional details box

Sign your name and hit send.

When you get home, make your PayPal payment, and attach a copy of the PayPal confirmation to a reply to the email you have received acknowledging receipt of your submission. If some of your receipts were not embedded in the spotwalla map, also attach them to this email.

Even better, you can make your PayPal payment before you start your ride. Save a copy of your PayPal confirmation to your picture file, and, if your receipts are embedded in your spotwalla map, just reply to the acknowledgement email and attach your paypal receipt and you're finished!!

Can't omit required info

The screenshot shows a mobile browser interface for a form on the website `riders.ibaestore.com/premie`. The form contains several sections with red error messages indicating required information:

- Sharing URL for your SpotWall Trip:** A red box highlights the URL field with the message "This field is required".
- ODO Mileage \*:** A red box highlights the "ODO Mileage" input field with the message "This field is required".
- GPS Mileage \*:** A red box highlights the "GPS Mileage" input field with the message "This field is required".
- Ridden With:** A text input field with the placeholder "Who did you ride with? (Optional)".
- Any Additional Details:** A large text area labeled "Additional Details".
- Confirmation:** A section with the text "Please edit as required" and a certification statement: "I certify that the statements in this application for certification are true to the best of my knowledge and belief." Below this is a red box highlighting the "Type your name here" field with the message "This field is required".



If you leave out required information, you cannot send the form.

# Insta-Cert Ride Application



- Available only to Premier Members through the IBA eStore
- Submit ride application at final Fuel/DBR stop
- Must adhere to “Insta-Cert” submission requirements
- Previous ride submission methods remain

So here’s the Insta-Cert Program available to Premier Members only. If you don’t like this method, or have many documents to attach, you can still use the same form that you have been using for the past few years.

The next page has a link to instructions on how to embed your gas receipts into your Spotwalla map.

Remember, you don’t have to use this method.

Go to the Premier application page for more information on the both methods of submission.

## Some good links

- Premier Application page with all links

**<https://ironbutt.com/premierapp>**

- How to embed your Gas receipts into Spotwalla

• **<https://ironbutt.com/premierapp/embed.pdf>**



